

The Stephen Phillips Memorial Scholarship Fund

High School General Recommender Form 2021

Deadlines

April 5, 2021 for recommenders of students applying for our Early Response Process, for which the student application is due April 2nd.

May 6, 2021 for recommenders of students applying during the regular application cycle, for which the student application is due May 3rd.

*Recommender deadlines are three days after student deadlines.

About this Form

Thank you for helping this student apply to the Phillips Scholarship, which offers renewable, four-year college scholarships to students with financial need who display academic achievement, a commitment to serving others, a strong work ethic, leadership qualities, and exhibit grit when faced with hardship.

This form is for an adult who knows the student well (but not a relative), such as a teacher, community service advisor, religious leader, coach or employer. We are particularly interested in a student's concern for others and, if applicable, any special circumstances or challenges s/he/they has met. You may answer the questions below and/or address these questions in a letter of recommendation.

Student's first name _____ Last name _____

Your (recommender's) first name _____ Last name _____

Letter of Recommendation

Please type or copy and paste into the following box a letter of recommendation for the student. You may include answers to the questions below in your letter or answer them separately.

Comment Areas

Please answer the questions below. If you have already addressed a particular topic in your letter of recommendation, type "See letter of recommendation."

How long and in what capacity have you known this applicant?

What are the first words that come to mind to describe this student?

Can you give examples of how this student displays his/her/their strongest characteristics?

We are interested in each applicant's concern for others. Describe ways that this student serves others (school, community, church, family, etc.).

Special circumstances/challenges: How has the student responded to challenges? Has the student faced unusual challenges during his/her/their life that we should know about? Does the student display resiliency? Can you please give an example or two to describe those challenges and the student's resiliency?

Is there anything else we should know about this student?

Please save the completed form as a pdf file using the student's last name in the file name, i.e. SmithJ.pdf, and attach it to an email to staff@spscholars.org. If you don't change the file name, your answers will not be saved.

The student has waived his/her/their right to see all information submitted by recommenders. If you have additional comments or concerns, please call the Scholarship Office at 978-744-2111.

Please type your name as your signature.

Signature _____ Date _____

Thank you very much for your time. We appreciate your help!

If you have any questions, please call 978-744-2111 or email staff@spscholars.org.

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PO Box 870

Salem MA 01970

www.phillips-scholarship.org